

# Guidelines for the article preparation for Godišnjak CBI ANUBiH

## Form of article

Text (in German, English, Serbian, Croatian, Bosnian ...) should contain an abstract with key words in English with a comprehensive summary in foreign language, illustrations, references and bibliography.

Text should be given in a digital form accompanied printed version format both "Din- A4" with margins 2,5 cm each. You are kindly asked to send text in a Microsoft Word Program or in Corel Word Perfect. Do not insert paging, headers or different kinds of text formatting. It is recommended that you use fonts: Times New Roman, Courier or Arial, size 12 pt, and the line spacing 1,5. Special characters and symbols ((Č,ć,Ć,ć,Š,š,Ž,ž etc.) have to be marked in a print version.

Illustrations should be prepared also in a digital form or with a good scanning quality - size cca. 19 x 13 cm or "Din-B5" format. We accept following formats: \*.gif, \*.jpg, \*.psd, \*.tif or \*.bmp. Foreign expressions should be cited in italic Text should not be hyphenated.

## Notes and citations

Notes should be in form of footnotes as short quotes according the bibliographic rules.

Detail alphabetic list of bibliography in the end of the article should contain all relevant bibliographical data. In text, footnotes and bibliography in Bosnian and English, Tables are given with a short Tab. (not T.). In German text (Taf.). Roman numbers are basically not in use, all numbering is principally in Arabic numerals.

## Citation order

Citation is recommended by the following order: 1) Name of author, 2) Year of publication 3) Page number, 4) Quoted illustration 5) Table number with a number of illustrations.

Example:

Childe 1926, 120-122.

Miložić 1949, 267 f.; Fig. 8, 2; 14, 3. 5. 7.

Renfrew 1974, Tab. 4, 2-6.

Naumann 1968, 12. 34; 50-72 Fig. 7, Tab. 19, 1. 7. 8; 20, 3. 4a-c.

Citation of the same author's articles published in the one year has to have letter mark following the year of publication.

Example:

Lüning 1996a, 12-56; Lüning 1996b, 45 f.

We kindly ask you to send only the completed material.

## Punctuation marks in quoting

In following examples see where the punctuation marks are (between letter and number characters in quote there are no punctuation marks, author/year; illustration / number and picture number).

Example:

Naumann 1968, 12.34; 50-72, Fig. 7, Tab. 19, 1. 7. 8;

Comma comes after year, as between the number of a single picture or the number of the illustration in that picture (table) :

Example:

Miložić 1949, 267f.; Sl. 8, 2; itd.

Numbers of illustrations are separated by periods: Fig. 14, 3. 5. 7.  
Different pages quoting should also be separated by period mark: Naumann 1968, 12.34.

If there are two authors their names are separated by slash line “/”. In case of more authors only the name of the first one is quoted and other are just mentioned as “et al.”

Example:

Marinov / Yordanov 1978, 60-67; Agapov et al. 1990, 48 f.  
Individual quotations in one footnote can be separated by semicolon “;”

Example:

Nehaev 1992, 76; Hancar 1937, 251, 333.

## Bibliography

Monographs, catalogues, proceedings and other special publications are given with whole title without abbreviation. Subtitles, editor and publisher should also be included. If the book is published in a serial publication, serial number and number of the volume should be introduced as well. A year of publication should be given between the name of the author and the title of the quoted article or the book, there. Number of the volume should be right after the title.

Example:

Martin-Kilcher, S. 1976, Das romische Graberfeld von Corraux im Berner Jura. Basler Beitrage zur Ur- und Fruhgeschichte 2, Derendingen 1976.

Principally title of the journal should not be reduced. Year of publication should be given, between the number of the journal's volume and page numbers, separated by comma.

Example:

Anthony, D. W. / Brown, D. R. 1991, The Origin of Horseback Riding, *Antiquity* 65, 1991, 22-38.

In case of a proceedings (commemorative volume, congress articles, catalogue), whole title should be given, without abbreviation. It should be introduced “in” before the title of quoted Proceedings. Name of the editor that follows should be also separated with “ed.”, and given before the title of the Proceedings.

Example:

Henrickson, E. F. 1994, The Outer Limits: Settlement and Economic strategies in the Central Zagros Highlands during the Uruk Era. In: Stein, G. / Rothman, M. S. (ed.), *Chiefdoms and Early States in the Near East*, Monographs in world Archaeology, Madison 1994, 85-102.

In a case of two or more authors, their names are separated with “/”.

Anthony, D. W. / Brown, D. R. 1991, The Origin of Horseback Riding, *Antiquity* 65, 1991, 22-38.

For any further questions please contact the editorial board.